

## Electric Service Application – Existing Commercial

*Fill out this form completely. Incomplete forms will not be processed.*

Service Address: \_\_\_\_\_ Unit/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Meter Number(s): \_\_\_\_\_

Business Name (as shown on your tax return): \_\_\_\_\_

DBA: \_\_\_\_\_ SIC Code: \_\_\_\_\_

Taxpayer ID Number: \_\_\_\_\_ (Complete W-9 form and attach)

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Unit/Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Is your business exempt from Sales Tax on electricity purchases? ☐ Yes ☐ No

If yes, complete and return attached ST3 Form, indicating your percentage exemption

Do you rent or own the property? ☐ Rent ☐ Own

If you own the property, do you want to be set-up as the default landlord? ☐ Yes ☐ No

If you rent the property, provide name of landlord/owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Date electric service is to begin: \_\_\_\_\_ Start Lease/Closing Date: \_\_\_\_\_

☐ Property needs power restored at the service address. Please indicate date to restore service: \_\_\_\_\_

NOTE: Connexus Energy needs to be notified at least two business days prior to restoration date.

I understand there is a \$25 reconnect fee.

☐ I am authorized to request service at the address above. I have read and agree to the General Rules and Conditions of Service\* and I understand there will be a \$15 service-processing charge for all new service addresses.

I also understand a deposit may be required for this account. Deposits, as calculated by the company, shall not exceed an average two months bill and must be paid upon receipt of the service application confirmation letter. See section V, 1.6, Deposits and Guarantees of the General Rules and Conditions of Service.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*A complete copy of the General Rules and Conditions of service is available by request at 763.323.2650, or online at connexusenergy.com.

**Fax or email completed application, W-9 Form, and ST3 Form (if applicable) to: 763.323.2603 or info@connexusenergy.com**

***This application must be completed and returned within 5 business days to avoid disconnection of electric service.***

**Connexus® Energy**  
**Section V - General Rules and Conditions of Service**

**1.6 DEPOSIT AND GUARANTEES.**

- A. General. The Cooperative will require a deposit when a member, residential or commercial, demonstrates an unsatisfactory credit history with the Cooperative.
- B. Commercial New Service. The Cooperative will require a deposit for any commercial or business applicant requesting service if the applicant has an unsatisfactory credit history or service due to (a) an outstanding prior account with the Cooperative; or (b) a previous disconnection for any permissible reason; (c) the credit history for the applicant demonstrated that payment cannot be assured.
- C. Commercial Existing Service. The Cooperative will require a deposit for any commercial or business member if the member receives a disconnection notice or is disconnected.
- D. Residential New Service. The Cooperative will require a deposit for residential new services if the applicant has an unsatisfactory credit history or service due to (a) an outstanding prior account with the Cooperative at the time of request; or (b) a previous disconnection for any permissible reason; (c) the credit history for the applicant demonstrated that payment cannot be assured. In determining credit history, the provisions of Minnesota Rules 7820.4700 will apply and the Cooperative will only use credit reports reflecting the purchase of utility services unless the applicant consents in writing to the use of additional credit reports. Any credit history used shall be mailed to the applicant. A refusal to permit use of a credit rating or credit services other than that of a utility will not affect the determination of the Cooperative as to the applicant's credit history.
- E. Residential Existing Service. The Cooperative will require a deposit for any existing residential service if the member has an unsatisfactory credit history or service due to (a) bankruptcy; (b) disconnection or limiting; (c) energy theft or tampering.
- F. Deposit Amount. The amount of the deposit shall not exceed an average two months' gross bill or existing two months' bill, as determined by the Cooperative.
- G. Interest on Deposits. The Cooperative will pay interest on member deposits. The rate of interest will be set annually and will be equal to the weekly average yield of one-year United States Treasury securities adjusted for constant maturity for the last full week in November as calculated by the Commissioner of Commerce. The interest rate will be rounded to the nearest tenth of one percent.
- H. Refund of Deposit. The Cooperative will refund by direct payment or as a credit on the member's bill, a member's deposit after 12 consecutive months of no late payments. Upon notice by a member to discontinue service, the member's deposit less any amounts due by the member to the Cooperative for electric service, will be returned to that member within 45 days of the date of discontinuance of service.
- I. Disconnection. The service of any member who fails to comply with these requirements may be disconnected upon notice as prescribed in Minnesota Rule part 7820.2400 and in this section. In case of discontinuance of service for nonpayment, the Cooperative will not restore service until all arrears are paid in full and a cash deposit as required above is made, or until other satisfactory arrangement is made.

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_