

CONNEXUS[®] ENERGY

POLICY: 1.16

SUBJECT: MEMBER & VISITOR BOARD MEETING ATTENDANCE

BOARD APPROVAL: 2-18-16

I. OBJECTIVE

To establish the procedures relating to member and visitor attendance at Board meetings. As a member-owned cooperative, Connexus Energy values and respects the input of its members and provides this policy to establish the means of member and guest participation in meetings of the Board of Directors.

II. POLICY

Board's role:

- Connexus' Board is elected by the members to set the policies and are charged with the responsibility to manager the cooperative, subject to the laws of the State of Minnesota and the bylaws established by the membership. The Board sets the policies for the management of the cooperative and all other duties detailed in the bylaws.
- The Board is charged with conducting the business and affairs of the cooperative in an efficient, orderly, and sometimes confidential manner and in accordance with the Minnesota Cooperative Open Meeting Law.

Member/Visitor attendance:

- Connexus Energy members are welcome to attend Board meetings to listen to open session agenda items and/or bring an item to the Board as follows:
 - To listen to the open session portions of a Board meeting, members are asked to notify the cooperative's CEO's office of their planned attendance one week prior to the meeting for the purposes of seating and planning. Occasionally, members may seek to provide verbal comments to an item being discussed on the agenda. While Board agendas are typically full, the Board Chair may on occasion determine if time permits to hear member comments during the meeting. Members are welcomed and encouraged to provide comments to the directors through their Board email on the cooperative's website.
 - If requesting to present an agenda item regarding cooperative business to the Board, members shall submit a request form provided on the

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cooperative's website two weeks prior to the meeting for consideration of the Board Executive Committee. If approved for presentation, members will be notified of their agenda time prior to the meeting date.

Members are asked to have previously made a good faith effort to resolve policy related matters with management prior to making a Board request.

- To present cooperative and industry-related items to the Board, non-member visitors and legal counsel may be invited by the Board to attend meetings.
- To allow the efficient flow of the meeting without disruption, attendees are asked to not audio tape or photograph any portion of the meetings without prior consent by the Board of Directors.

III. RESPONSIBILITY

Board of Directors

REFERENCE

Board Minutes 2-18-16